



USER MANUAL

FUND BALANCE CONFIRMATION MODULE IN IIEFS

VERSION: 1.0

DATE OF ISSUE:04/05/2020

Document Control

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Sr. No.	Major Changes	Prepared by	Changed Date	Reviewed by	Reviewed Date
1.0	Manual Introduced	PS	02-05-2020	KA	04-05-2020

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A. Login Page

1.1 Login

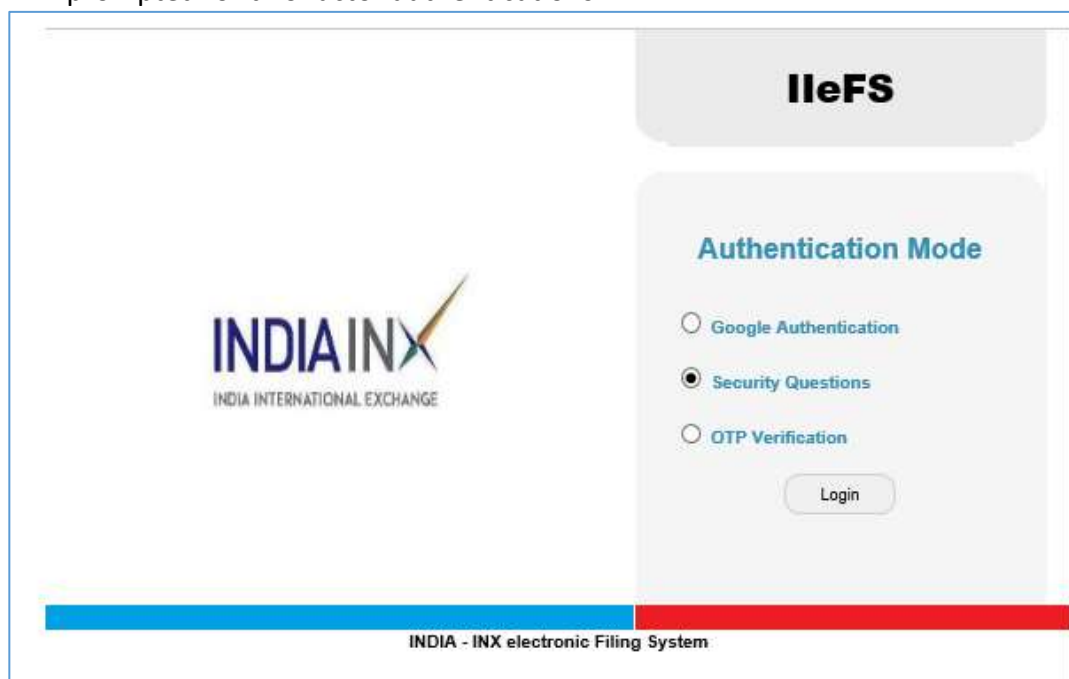
The user will browse the URL <https://iiefs.indiainx.com> below mentioned screen will be displayed prompting the user to provide login details.



The screenshot shows the IleFS login page. On the left is the INDIA INX logo. On the right, under the 'IleFS' header, are input fields for Member Code, Login Id, and Password. Below these is a captcha image showing '94D6' and a 'C' icon. There are also fields for 'Enter Captcha' and a 'Menu View' dropdown set to 'User Preferred'. A 'Login' button is at the bottom of the form. Below the button, it says 'Please login to IleFS' and 'Forgot Your Password'. At the very bottom of the page, a blue and red bar contains the text 'INDIA - INX electronic Filing System' and 'Bookmark Application!'.

1.2 Two Factor Authentication

Once the login credentials are entered then, post successful validation, user will be prompted for two factor authentications.

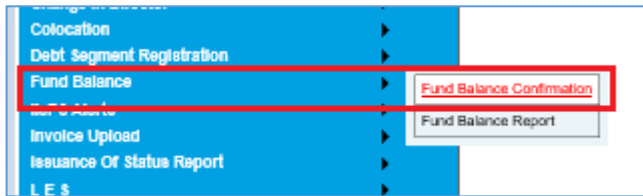


The screenshot shows the IleFS Two Factor Authentication page. On the left is the INDIA INX logo. On the right, under the 'IleFS' header, is the 'Authentication Mode' section. It has three radio button options: 'Google Authentication', 'Security Questions' (which is selected), and 'OTP Verification'. A 'Login' button is at the bottom of this section. At the bottom of the page, a blue and red bar contains the text 'INDIA - INX electronic Filing System'.

B. Fund Balance

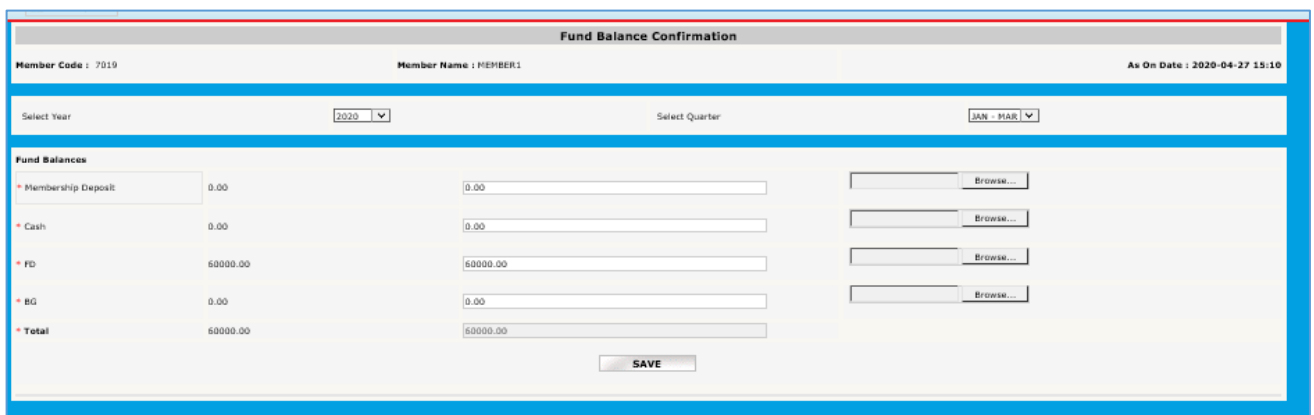
Path: -IIEFS → Fund Balance

Once the user logs in and clicks Fund Balance > Fund Balance Confirmation, below screen will get open.



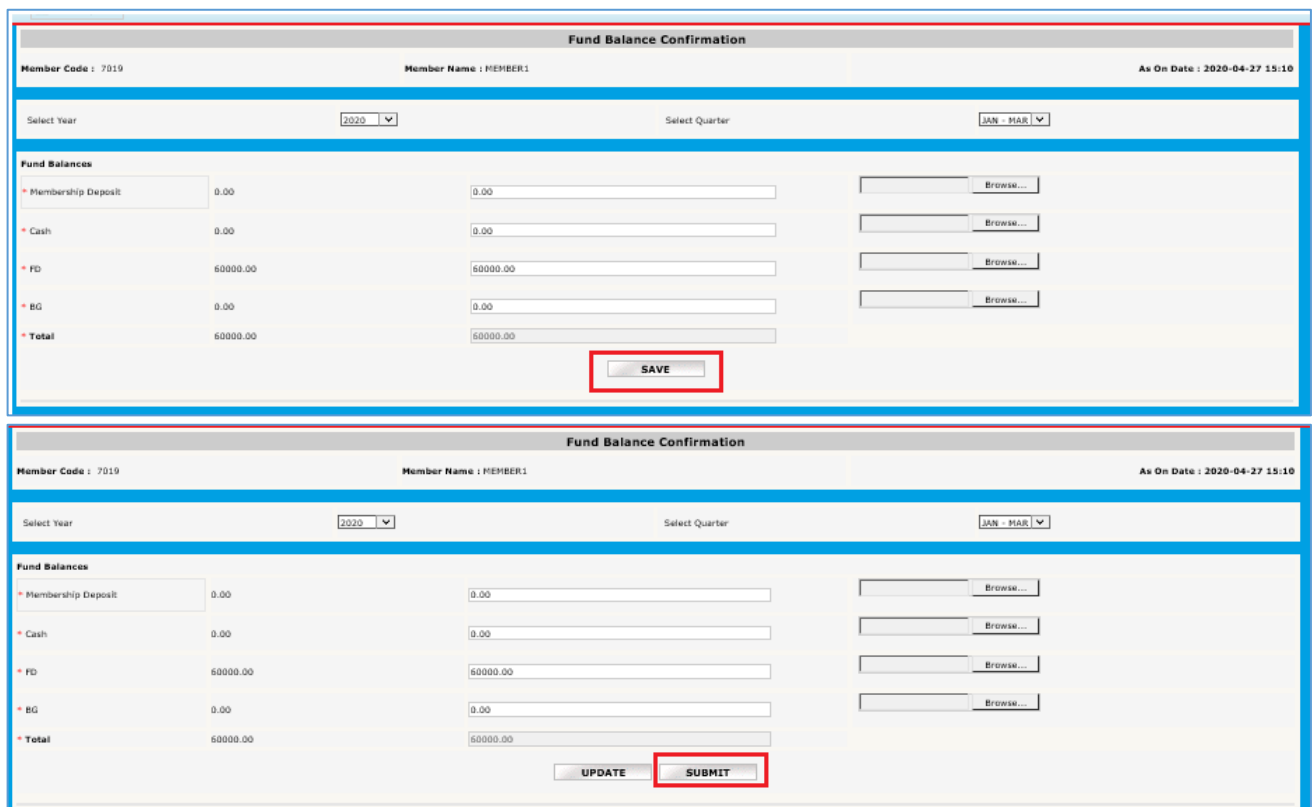
Step1. Select the Year from the drop down.

Step2. On selecting the year, select quarter from the dropdown below screen will get open.



Fund Balance Confirmation			
Member Code : 7019		Member Name : MEMBER1	
		As On Date : 2020-04-27 15:10	
Select Year	2020	Select Quarter	JAN - MAR
Fund Balances			
* Membership Deposit	0.00	0.00	Browse...
* Cash	0.00	0.00	Browse...
* FD	60000.00	60000.00	Browse...
* BG	0.00	0.00	Browse...
* Total	60000.00	60000.00	
SAVE			

Step3. Member will have to confirm the Fund balances available with the exchange (membership deposit, Cash, FD, BG) as on date for the selected quarter and is required to save and submit the request.

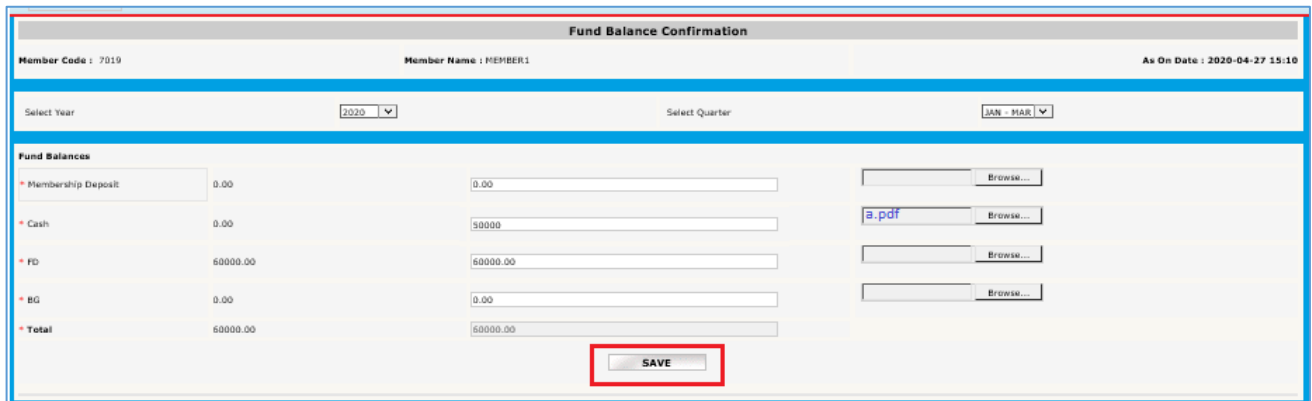


Fund Balance Confirmation			
Member Code : 7019		Member Name : MEMBER1	
		As On Date : 2020-04-27 15:10	
Select Year	2020	Select Quarter	JAN - MAR
Fund Balances			
* Membership Deposit	0.00	0.00	Browse...
* Cash	0.00	0.00	Browse...
* FD	60000.00	60000.00	Browse...
* BG	0.00	0.00	Browse...
* Total	60000.00	60000.00	
SAVE			

Fund Balance Confirmation			
Member Code : 7019		Member Name : MEMBER1	
		As On Date : 2020-04-27 15:10	
Select Year	2020	Select Quarter	JAN - MAR
Fund Balances			
* Membership Deposit	0.00	0.00	Browse...
* Cash	0.00	0.00	Browse...
* FD	60000.00	60000.00	Browse...
* BG	0.00	0.00	Browse...
* Total	60000.00	60000.00	
UPDATE SUBMIT			

Incase the Member Fund Balance populated in the respective fields are inappropriate or vary from actual balances of Member, then member is required to provide with correct balances in the respective fields given on the front end with supporting documents attached therewith.

*Supporting documents are mandatory, incase of modifications are made in the balances.



Fund Balance Confirmation

Member Code : 7019 Member Name : MEMBER1 As On Date : 2020-04-27 15:10

Select Year: 2020 Select Quarter: JAN - MAR

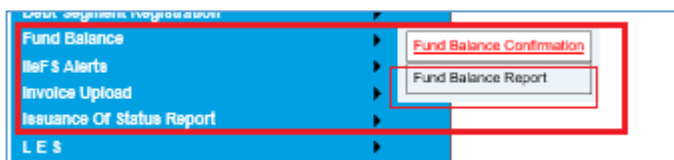
Fund Balances				
* Membership Deposit	0.00	0.00		Browse...
* Cash	0.00	50000		a.pdf Browse...
* FD	60000.00	60000.00		Browse...
* BG	0.00	0.00		Browse...
* Total	60000.00	60000.00		

SAVE

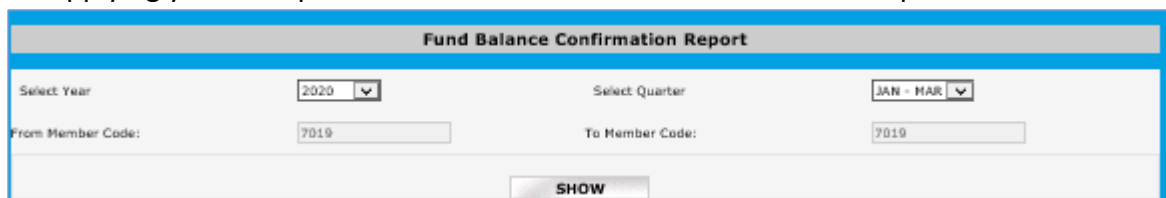
Step4. On successful submission of request, member will get notified through email and it will be reviewed by the exchange and member will get notified through email about status on each level of assessment. For E.g.: Approved or Rejected.

C. Fund Balance Report

Path: -IIEFS → Fund Balance > Fund Balance Report



On applying year and quarter filter member can view status of the report submitted.



Fund Balance Confirmation Report

Select Year: 2020 Select Quarter: JAN - MAR

From Member Code: 7019 To Member Code: 7019

SHOW

Sl	Member Code	Member Name	YEAR	QUARTER	STATUS	IR Ledger					Member Ledger					Documents			
						DEPOSIT	CASH	FD	BG	TOTAL	DEPOSIT	CASH	FD	BG	TOTAL	Deposit Document	Cash Document	FD Document	BG Document
1	7020	ALFA	2020	01 - MAR	APPROVED	5.00	70000.00	5.00	0.00	70005.00	5.00	70000.00	5.00	0.00	70005.00				

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